



MORRIS COUNTY
CHAMBER OF COMMERCE

We Help Businesses Grow

How to Submit an Event to the Member Event Calendar



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ABOUT US

MEMBER BENEFITS

EVENTS

OUR MEMBERS

NEWS & INFO

PROGRAMS

MEMBER LOGIN

First you have to log into the member portal. On morrischamber.org, select 'Member Login.'

Enter your username and password. If you are having issues with logging in, please see the 'How to Log into the Member Portal' guide.

When you log in, you are brought to the Member Portal Home. Select "Submit an Event."



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Hi Colette! You're currently viewing your personal profile



Switch Profile

Member portal home

Edit this profile

Pay open invoices

Relationships

Member Resource Shortcuts

Submit an Event

Submit a Member Deal

Member Business Directory

Member Marketing Opportunities

News Around the Chamber

Get the Morris Chamber App

Welcome to our Member Portal where you can update your profile, add a member, or submit an event to this form.

Need some help? Check out our [FAQ page](#) or send an email to chamberworks@morrischamber.org

In addition to accessing this portal, there are many other member benefits! You can expand your network, participate in exciting events, or reach out to a staff member to learn all the ways you can stay connected to timely information, business resources, and more.



You are then brought to the Submit an Event form.

Event name

Event type

Start date Start time

End date End time

Email address for event questions (not displayed publicly)

Physical address where the event will take place (no PO boxes)
Street address line 1

Street address line 2

City State Zip/Postal Code

Event description, details, & additional info

Rich text editor toolbar with icons for undo, redo, bold, italic, underline, strikethrough, link, unlink, text color, background color, bulleted list, numbered list, indent, outdent, link, unlink, source, and other editing tools.

Styles - | Font - | Font - | Size -

B I U S x x | U | ~~ABC~~ | [A](#) - | [List icons] | [Link icon] | [Source icon]

Directions & location info

Your name

Your phone

Your email



Fill out all required information for your event – phone number, email, event name, event type, event start and end date, event start and end time, location, and any special registration URLs to direct attendees to.

If this is a virtual event with no physical address, enter your office’s address and enter "Virtual Event" in the "directions and location information" field.

You may either include the virtual meeting link in the directions, or direct attendees to the special registration URL where they will receive the virtual meeting link.

Once you are finished, hit ‘Submit Event’ on the bottom of the page.

If your submission was successful, you will get the message “Thank you for your event submission.” Allow 1 to 3 business days for your event to be reviewed and posted.

If you are unsuccessful, contact us at chamberworks@morrishamber.org.

Submit an Event

[Home](#)

[Log Out](#)

[Member Portal Home](#)

[Pay Your Bills](#)

[Change Username / Password](#)

[Profile Update](#)

[Media Update](#)

[Add A Coupon](#)

[Submit an Event](#)

Thank you for your event submission.

[SUBMIT ANOTHER EVENT](#)