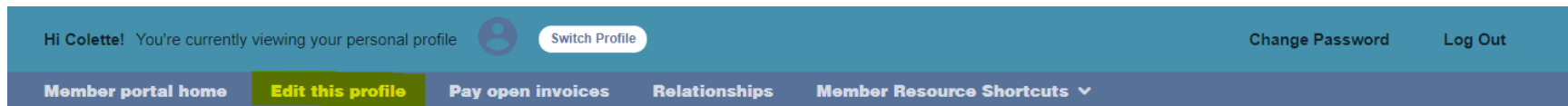


Switch Profiles

- If you are the main contact or an Editor of your member organization, you will be able to switch the profile you are editing at any time!
- Make sure to save any edits before you switch to another profile!
- If you do not see your company listed switch profile, **STOP**. You are not authorized to edit our organization's profile. Please contact chamberworks@morrishamber.org if you need this permission.

The screenshot displays the Morris County Chamber of Commerce member portal. In the top left, the logo consists of three interlocking blue circles forming the letters 'MCC', followed by the text 'MORRIS COUNTY CHAMBER OF COMMERCE' and the tagline 'We Help Businesses Grow'. A 'Home' link is visible in the top right. A dark blue banner below the header contains the text 'Hi Colette! You're currently viewing your personal profile' next to a circular profile icon. A white modal window titled 'Switch Profile' is open in the center, featuring a close button (an 'X' in a circle) in the top right corner. The modal lists two options: 'Colette Moran' with a person icon, and 'Morris County Chamber of Commerce' with the 'MCC' logo. At the bottom, a dark blue navigation bar contains the following links: 'Member portal home', 'Edit this profile', 'Pay open invoices', 'Relationships', and 'Member Resource Shortcuts' with a dropdown arrow.

Edit This Profile



This link will open a page that allows you to update much of the information on your profile.

If you are an Editor for your related organization(s), you can **click Switch Profile** at any time to edit additional profiles.

This helps us ensure we always have the latest information about you and your business.

You can edit the following information:

- Name, address& other basic contact info
- Directory Listing category and descriptions of your member organization.
- Relationships you have to other profiles (including adding new profiles related to you)
- Social media accounts of your member organization.

Edit This Profile

- You have the ability to edit your profile. Staff marked as Main Contact or Editor are able to edit their related Organization(s) as well.
- Once you make changes, they are submitted for approval by our association.
- If you have the right permissions, you can also edit the profiles related to your organization including your Directory listing Business Category, Business Description, Search Keywords and Social Media pages (which must include https:// to be posted).



[Home](#) [Frequently Asked Questions](#) [Why Join?](#) [Contact Us](#)

Hi Colette! You're currently viewing your personal profile [Switch Profile](#) [Change Password](#) [Log Out](#)

[Member portal home](#) [Edit this profile](#) [Pay open invoices](#) [Relationships](#) [Member Resource Shortcuts](#) ▾

Profile Edit

 **Colette Moran**
Director of Marketing & Communications

[CANCEL](#) [SAVE AND CONTINUE EDITING](#) [SAVE THIS PROFILE](#)

General Information

Additional Addresses

Additional Phones

Additional Emails

Social Media


Prefix

First Name

MI


Last Name

Suffix

 Update this profile photo

Relationships







- The Relationships menu item (and Related Profiles area of the home page) shows all profiles related to the profile you're editing
- You can add new staff relationships, as well as update existing ones such as marking new editors or main contacts or former employees
- All updates you make are submitted for approval.
- Make sure to Save.

 Morris County Chamber of Commerce

[ADD A PROFILE](#)

Related Profiles

There are 16 relationships

Main Contact	Billing Contact	Editor	Receives Communication	Name	Title	Email	Phone	Relation Type	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="Filter by name"/>	<input type="text" value="Filter by title"/>	<input type="text" value="Filter by email"/>	<input type="text" value="Filter by p"/>	<input type="text" value="Filter By Type"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	 Meghan Hunscher	President & CEO	meghan@morrischamber.org	(973) 210-6081	Employee	ACTIONS
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	 Dina O'Keefe	Chief Financial Officer	dina@morrischamber.org	(973) 539-3882	Employee	ACTIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	 Steven Cipoletti	Intern	steven@morrischamber.org	(973) 539-3882	Employee	ACTIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	 Rich Eastman	CASA	rich@morrischamber.org	(973) 539-3882	Employee	ACTIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	 Noelle Gemma	Database Marketing Manager	ngemma@morriscountycdc.org	(973) 539-3882	Employee	ACTIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	 Kaleigh Hilling	Events Manager	kaileigh@morrischamber.org	(973) 539-3882	Employee	ACTIONS